



Prot. N. TV_17_01_22_us

FINANCIAL AGREEMENT UNDER THE ERASMUS PLUS PROGRAMME

Between

Obchodná akadémia Šurany
7 Nám. hrdinov
Šurany 942 01
Slovakia
Fiscal Code: 00161951
VAT number: 2021059282

Hereafter denominated "**PROMOTING ORGANISATION**"

and

ETN Training Vision Ltd
18 Academy Street, 3rd and 4th floor
Cork City T12 KWX7
Ireland
Fiscal Code: 593517

Hereafter denominated "**EDUCATIONAL PARTNER**"

For the purpose of carrying out the following ERASMUS Plus, KA1 Action, mobility project: "**Open Europe through mobility**" agreement with the Slovak national agency n. **2021-1-SK01-KA122-VET-000016184** in the field of administration sector, in Cork, Ireland according to the list of the Partners of the project approved by the Slovak Erasmus Plus National Agency.

THE FOLLOWING TERMS AND CONDITIONS ARE AGREED AS FOLLOWS:

Article 1- Contract Object

The object of request from the **promoting organization** to the **educational partner** in the framework of this agreement is:

- To act as a professional mobility educational partner,
- To perform all the activities assigned (article 2, Terms of Engagement)
- To regularly report on such activities as required from the promoting organization

The responsibilities that the **educational partner** takes upon themselves are:

- **Work Placement research for each student on the bases of:**
 1. basic knowledge acquired;
 2. knowledge to be acquired;
 3. aim of the mobility project;
- **Creation of a training project per each student;**
- **Monitoring the work placement for each student to verify the progress of the work placement period in the company;**
- **Analysis of the work placement per each student through the work placement**



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questionnaire for the student and the work placement questionnaire for the host company;

- Cooperation with the host company for the final evaluation of the skills achieved by each student.
- Arrangement of accommodation, logistic support, in Cork for the participants.
- To perform all the activities assigned
- To regularly report on such activities as required from the promoting organization.

Article 2- Terms of Engagement

The EDUCATIONAL PARTNER engages:

- To find and assign the correct and suitable work placement for each participant of the mobility project according to the project aim, to the skills and knowledge to be acquired;
- To prepare all the documents necessary for the start of the work placement in Cork's Hosting Companies according to the Ireland Law;
- To monitor, during the stay in Cork of the participants, the work placement, the relationship with the host company tutor and with the colleagues in general;
- To verify the knowledge acquired from each participants;
- To certify the work placement done by each participants through work placement certificate, certificate of participation to the mobility project in the field of ERASMUS Plus mobility program.
- To be a point of reference in Cork for the participants through ETN Training Vision's Tutor that gives her/his availability 7 days out of 7, 24 hours out of 24;
- To ensure that all the staff and professional capacity of ETN Training Vision is at the participants' disposal;
- To ensure the correct execution of the mobility project in Cork;
- To supply services related to the educational training in Cork such us:

1. Accommodation in host family with Half Board

2. Logistic support (return transfer from/to the Dublin airport to the accommodation, local travel from accommodation to the work placement, including tutoring in the workplace for the participants

- To perform all the activities assigned
- To regularly report on such activities as well as providing for receipts, invoices etc, as required from the promoting organization

The PROMOTING ORGANISATION engages:

- To duly perform and implement the actions/initiatives envisaged in the project proposal, both with respect of educational partner's task/s and with respect of the overall coordination and supervision of the mobility scheme, including appropriate health insurance for trainees
- To organize effective meeting with selected trainees before their departure
- To allow smooth e-communication between the trainees and the promoting organization's staff, providing for regular email and Skype contacts
- To help trainees with administrative issues upon their return in their home country
- To provide participants with European Health Card for health care abroad and with third party Liability Insurance and the Insurance for Accidents at work
- To be responsible for the damages done by the participants during the work placement in host companies that are not covered by the Third Liability Insurance policy;
- To prepare the group before the placement programme
- To check that the trainees are provided/to provide the trainees with all the documentation certifying the proper implementation of all the traineeship activities



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(language course, regular overall training activities, certificate of acquired skills, Europass mobility certificate)

- To send to the educational partner the list of the participants
- To fill on Big Bang online software all the information related to the project, the participants;
- To communicate to the educational partner the information about the arrival and departure of the participants;
- To be in contact with the ETN Training Vision's reference for all the information needed for the correct execution of the placement program in Cork.

Article 3 – List of Participants and Placement Period

The educational and placement program will take place in Cork (Ireland) and will last 2 weeks, starting on the 29/05/2022 and ending on the 11/06/2022.

The group will be formed by the following 20 participants

Michaela Mačerová	aged	19	Leila Al-Lamiová	aged	17
Sophia Bugányová	aged	19	Adriana Glajšeková	aged	17
Karolína Hučíková	aged	19	Ingrid Košíková	aged	18
Sabrína Vaszková	aged	19	Romana Belányiová	aged	18
Martin Ploig	aged	19	Samuel Broško	aged	17
Roderik Karlovský	aged	20	Michaela Škandová	aged	16
Ákos Tárnos	aged	19	Sandra Mistríková	aged	16
Lenka Pavelková	aged	19	Barbora Nagyová	aged	16
Sabína Székelyová	aged	18	Matej Golha	aged	17
Katarína Michalcová	aged	18	Iveta Tóthová	aged	17

The group will be accompanied by 3 teachers, Ms. Hajnalová, Mrs. Kvasnovská, Mrs. Laurová Ružičková, who will arrive with the group and Mrs. Suchanová and Mrs. Čviríková who will depart with the group.

Article 4 - Price and Commission

According to the budget previously agreed between both parties of the present financial agreement, the Promoting Organization will pay to the Educational Partner the following budget:

Services	Student	Teacher
Educational Services:		
Work Placement Searching		
Work Placement Monitoring		
Skills Assessment and Training Counseling		
Learning Outcomes definition and validation		
First day introduction to the work placement company and Interview		
Help Desk 24/24 hours 7/7 days		
Welcome Meeting		
Welcome Kit		
Welcome City Tour		
Final Evaluation meeting		
Administration		
Europass Certification and Final Reporting		
Accommodation in host family with Half Board (only for students)		



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Local transports from accommodation in Cork to work placement company - return		Ireland
Transfer from Dublin Airport to the Accommodation - for students and for the teachers that will arrive and depart with the students		
TOTAL COST of the educational programme per person	€800,00	€180,00
TOTAL COST PER 20 STUDENTS AND 3 ACCOMPANYING TEACHERS:	€16.540,00 *	

* VAT exempt: Paragraph 5(1)(b) of Schedule 1, VAT Consolidation Act 2010

The method and schedule of payment used by the promoting organization to pay the educational partner for the services provided will be as follows:

- a bank transfer (1st advance) of the 80% of the budget agreed will be paid to the educational partner **3 days before participants arrival** in Cork by bank transfer of the advance by the promoting organization.
- a bank transfer (balance) of the 20% will be paid to the educational partner 2 weeks after participants departure.

Article 5 - Confidentiality

Both parties commit to respect strict confidentiality about any part of the contract.

Article 6 - Jurisdiction Clause

Failing amicable settlement, the courts of the city of the promoting organisation shall have sole Jurisdiction to rule on any dispute between the contracting parties in respect of this agreement.

Article 7 - Force majeure related to COVID 19

In the event of force majeure circumstances related to the spread of the COVID-19 virus and the inability to travel between the country of the Promoting Organization and the country of the Educational Partner, or if the quarantine will be restored in the host country, or if the lockdown in the traineeship area will be restored, the parties establish that the mobility can be postponed and rescheduled. In the event that it is not possible to reprogram the mobility, the Promoting Organization will reimburse the educational partner for the costs already incurred and not recoverable

26/11/2021	Cork, 27/11/2021
Read and approved	Read and approved
The Promoting Organisation	The Educational Partner
Obchodná akadémia Šurany	ETN Training Vision Ltd
Ing. Eva Matejičková (Headr [redacted])	Maria Antonietta Parrella (Dir [redacted])